

# GUIDELINES FOR TRAINING (6 WEEKS AND 6 MONTHS)



## STEP 1:

**DOWNLOAD TRAINING  
FORMS FROM THE LINK AS  
GIVEN BELOW**

- <http://bbsbec.edu.in/training-placement/tp-downloads/>

## STEP 2:

**GET THE TRAINING FORMS  
SIGNED BY DEPARTMENT  
AND THEN BY TP CELL**

## STEP 3:

**CONFIRMATION LETTER  
TO BE SUBMITTED TO  
DEPARTMENT**

# INSTRUCTIONS TO THE STUDENTS

## a. TRAINING FILE

**For 6 months and 6 Weeks training**

Format Is available at:

<http://bbsbec.edu.in/electrical-engineering/>

## b. PROJECT TO BE DONE

**For 6 months and 6 Weeks training**

- Study of components their ratings and working , Study of Faults at site, etc
- Working project related to training
- Printed Charts(not hand made) pasted on boards
- Scrap books showing manufacturing process transformers , motors
- Design calculations for transformers,etc

# INSTRUCTIONS TO THE STUDENTS

## c. DAILY DAIRY

### **For 6 months training**

Training manual is given by the department

### **For 6 weeks training**

A register/diary signed by training in-charge to be made

## d. POWER POINT PRESENTATION (PPT)

### **For 6 months and 6 Weeks training**

Minimum of 10-12 page PPT with emphasis on projects done

Photographs clicked at site to be included in PPT

Description of company to be limited to one page only

## e. TRAINING COMPLETION CERTIFICATE

### **For 6 months and 6 Weeks training**

Signatures of company training coordinator and seal of company required

# INSTRUCTIONS TO THE STUDENTS

## c. DAILY DAIRY

### **For 6 months training**

Training manual is given by the department

### **For 6 weeks training**

A register/diary signed by training in-charge to be made

## d. POWER POINT PRESENTATION (PPT)

### **For 6 months and 6 Weeks training**

Minimum of 10-12 page PPT with emphasis on projects done

Photographs clicked at site to be included in PPT

Description of company to be limited to one page only

## e. TRAINING COMPLETION CERTIFICATE

### **For 6 months and 6 Weeks training**

Signatures of company training coordinator and seal of company required

# INSTRUCTIONS TO THE STUDENTS

## 1. FILES AND POWER POINT PRESENTATIONS

**For 6 months & 6 weeks training**

**For submission: Copied files and Power Point Presentations will not be entertained**

## 2. TRAINING MANNUAL

**For 6 months training only**

**Marks Needs to be filled by the training company**

**Signed and seal of company required at attendance page**

# INSTRUCTIONS TO THE STUDENTS

## 3. PROJECT

**For 6 months & 6 weeks training**

Project carries maximum marks and individual projects are appreciated.

## 4. DRESS

**For 6 months & 6 weeks training**

Formal dress is mandatory for all during training internal and external viva voce