A REPORT OF SIX MONTHS INDUSTRIAL TRAINING (14 PT.)

at

(NAME OF COMPANY/ INDUSTRY/ INSTITUTE]

(In case software training and industrial training are at different places, both needs to be mentioned e.g. ABC and XYZ)

SUBMITTED IN PARTIAL FULFILLMENT OF THE REQUIREMENT FOR THE AWARD OF THE DEGREE OF (12pt.)

BACHELOR OF TECHNOLOGY (14 pt., Bold)

(Computer Science and Engineering) (14pt.)

AUG-DEC, 2014 (14 pt.)

SUBMITTED BY:

NAME(S):

UNIVERSITY ROLL NO.(S):

(12pt.)

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING (12pt.)

BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE(14pt.)
**B.TECH TRAINING REPORT GUIDELINES**

1. The report shall be computer typed (English- British, Font -Times Roman, Size-12 point, Double spacing between lines) and printed on A4 size paper.

2. The report shall be hard bound with cover page in white color. The name of the candidate, degree, session of training, college name shall be printed in black on the cover [refer sample sheet (title page/front page)].

3. The report shall be typed on one side only with double space with a margin 3.5 cm on the left, 2.5 cm on the top, and 1.25 cm on the right and at bottom.

4. In the report, the title page [Refer sample sheet (title Page/front page)] should be given first then the Certificate by Company/Industry/Institute and then candidate’s declaration, followed by an abstract of the report (not exceeding one page). This should be followed by the acknowledgment, list of figures/list of tables, notations/nomenclature, and then table of contents with page nos.

5. The diagrams should be printed on a light/white background, Tabular matter should be clearly arranged and the font of the Tabular matter should be Font -Times Roman, Size-10 point, Single spacing between lines. Decimal point may be indicated by full stop(.). The caption for figure must be given at the BOTTOM(center aligned) of the figure and Caption for the Table must be given at the TOP(center aligned) of the Table. The font for the captions should be Times Roman, *Italic*, Size-10 point.

6. The font for the chapter titles should be Times Roman, Bold, Capital, Size-16 point and center aligned. The font for the Headings should be Times Roman, Bold, and Size-14 point. The font for the subheadings should be Times Roman, Bold, and Size-12 point.

7. Equations should be numbered as 1.1, 1.2, 1.3 etc in chapter 1. Similarly as 2.1, 2.2, 2.3 etc in chapter 2 and so on.

8. Figures should be numbered as Figure1.1, Figure 1.2, Figure 1.3 etc in chapter 1. Similarly as Figure 2.1, Figure 2.2, Figure 2.3 etc in chapter 2 and so on.

9. Tables should be numbered as Table 1.1, Table 1.2, Table 1.3 etc in chapter 1. Similarly as Table 2.1, Table 2.2, Table 2.3 etc in chapter 2 and so on.
10. Conclusions and future scope each must not exceed more than one page.

11. The graphs (optional) should be combined for the same parameters for proper comparison. Single graph should be avoided as far as possible.

12. The training report may consist of following chapters:

[Chapter-1] INTRODUCTION TO ORGANIZATION(s)

[Chapter-2] SOFTWARE TRAINING WORK UNDERTAKEN(covers programming languages, tools and techniques)

[Chapter-3] INDUSTRIAL TRAINING WORK UNDERTAKEN(covers overview of mini projects/practical implementation of techniques/tools)

[Chapter-4] PROJECT WORK(covers major project problem, objectives and methodology)

[Chapter-5] RESULTS AND DISCUSSIONS

[Chapter-6] CONCLUSION AND FUTURE SCOPE

13. References (For style of references follow the instructions attached)

14. Appendix (Any additional information regarding training, (If any) e.g. program, is supposed to be included in appendix )

15. Paste a CD containing the soft copy of Report (in Docx and PDF), Reference papers and other material (if any,) related to the work, on the inner side of back hard cover.

16. Each student must have his/her own one report copy irrespective the project work has been done in a group.
BABABANDA SINGH BAHADUR ENGINEERING COLLEGE, FGS

CANDIDATE’S DECLARATION

I “NAME OF THE STUDENT” hereby declare that I have undertaken ________ weeks/months Software Training at “Name of Company/ Industry / Institute” during a period from ______ to ______ in partial fulfillment of requirements for the award of degree of B.Tech (Computer Science and Engineering) at BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE, FATEH Garh SAHIB. The work which is being presented in the training report submitted to Department of Computer Science and Engineering at BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE, FATEH Garh SAHIB is an authentic record of training work.

Signature of the Student

The Software training Viva-Voce Examination of__________________ has been held on ___________ and accepted.

Signature of Internal Examiner

Signature of External Examiner
CANDIDATE'S DECLARATION

I “NAME OF THE STUDENT” hereby declare that I have undertaken _________weeks/months Industry Oriented Project Training at “Name of Company/ Industry / Institute” during a period from ______ to ______ in partial fulfillment of requirements for the award of degree of B.Tech (Computer Science and Engineering) at BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE, FATEHGARH SAHIB. The work which is being presented in the training report submitted to Department of Computer Science and Engineering at BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE, FATEHGARH SAHIB is an authentic record of training work.

Signature of the Student

The industry oriented project training Viva–Voce Examination of______________ has been held on ____________ and accepted.

Signature of Internal Examiner

Signature of External Examiner
Abstract
Acknowledgement
List of Figures
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(This chapter should include any results and the related discussions for the projects made during training. If no project has been made the results and snapshots for the tools learnt should be included)

5.1  
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CHAPTER 6 CONCLUSION AND FUTURE SCOPE  
6.1 Conclusion  
6.2 Future Scope  

REFERENCES
APPENDIX (Program or any additional information regarding training)

(Note: Page No.s for different topics in report may vary according to the contents. Headings within the chapters should be numbered as 1.1, 1.2, 1.3 and so on for chapter 1. Similarly as 2.1, 2.2, 2.3 and so on for chapter 2. The corresponding subheadings as 1.1.1, 1.1.2, 1.1.3 and so on.)
BBSBEC Citation Reference

Citation standards in this reference are provided for:
- Books
- Conference Technical Articles/Papers
- Periodicals (Journals/Transaction/Magazines/Letters)
- Reports
- Online sources
- Patents, Standards, Thesis (M.S.) and Dissertations (Ph.D.)

NOTE: For two authors use style [J. K. Author and A. N. Writer] and
For three or more authors: [separate author names by comma and also use word ‘and’ before the name of last
author e.g. : J. K. Author, R. Cogdell, R. E. Haskell, and A. N. Writer]

Books

Basic Format:

Examples:

Conference Technical Articles/Papers

Basic Format:

Example:

Periodicals (Journals/Transaction/Magazines/Letters)

Basic Format:

Examples:
Reports:
The general form for citing technical reports is to place the name and location of the company or institution after the author and title and to give the report number and date at the end of the reference.

Basic Format:

Examples:

Online Sources

FTP
Basic Format:

Example:

WWW
Basic Format:

Example:

Patents, Standards, Thesis (M.S.) and Dissertations (Ph.D.)

Patents
Basic Format:

Example:

NOTE: Use “issued date” if several dates are given.

Standards
Basic Format:
[1] Title of Standard, Standard number, date.

Examples:

Thesis (Master) and Dissertations (Ph.D.)

Basic Format:

Examples:
**References in Text**

References are needed be cited in the text and they should appear on the line, in square *inside the punctuation*. Grammatically, they may be treated as if they were footnote numbers, e.g.,

as shown by Brown [4], [5]; as mentioned earlier [2], [4]–[7], [9]; Smith [4] and Brown and Jones [5]; Wood et al. [7]

or as nouns:

as demonstrated in [3]; according to [4] and [6]–[9].

**NOTE:** Use *et al.* when three or more names are given.

**Reference List Style**

Reference numbers are set flush left and form a column of their own, hanging out beyond the body of the reference. The reference numbers are on the line, enclosed in square brackets. In all references, the given name of the author or editor is abbreviated to the initial only and precedes the last name. There must be only one reference with each number.


**Important:** Editing of references may entail careful renumbering of references, as well as the citations in text.