

BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE

Approved by AICTE, Affiliated to IKG PTU / MRSPTU, Recognized by Govtof Punjab

Accredited by NBA (AICTE) and IE(I)



Internal Quality Assurance Cell (IQAC)

Ref No: BBSBEC/TPO/2112-A

Date: 19-11-2019

Minutes of Meeting - IQAC

Minutes of 5th meeting of Internal Quality Assurance Cell (IQAC) held on 14-11-2019 at 2:30 PM in the Committee Room of BBSBEC, FGS.

The meeting was attended by the following:

Sr. No	Name of the Member	Designation
1.	Dr. G.S.Lamba, Principal, BBSBEC Fatehgarh Sahib	Chairperson
2.	Dr. JS Oberoi, Professor (Mech. Engg.), BBSBEC Fatehgarh Sahib	Director cum Coordinator
3.	Dr. Lakhwinder Singh, Dean Academics, BBSBEC Fatehgarh Sahib	Member
4.	Dr. Lakhvir Singh, HOD (Mech. Engg.), BBSBEC Fatehgarh Sahib	Member
5.	Dr. KVS Dhindsa, HOD (Computer Science & Engg.), BBSBEC Fatehgarh Sahib	Member
6.	Dr. RS Uppal, HOD (Electronics & Comm. Engg.), BBSBEC Fatehgarh Sahib	Member
7.	Dr. Niraj Bala, Dean RIC, BBSBEC Fatehgarh Sahib	Member
8.	Dr. Virinder Singh, Professor (Applied Sci.), BBSBEC Fatehgarh Sahib	Senior Admin Officer
9.	Dr. G.S. Brar, HOD (Electrical Engg.), BBSBEC Fatehgarh Sahib	Member
10.	Prof. J.S.Ratol, XEN	Member
11.	S. Sher Singh	President Municipal Corporation, Sirhind
12.	Ms. Varundeep Kaur	Spice Digital, Mohali, Employer
13.	S. Jatinder Singh Manchanda	MD, Guru Nanak Industries, Ludhiana
14.	Dr. Amritbir Singh	Parent
15.	Mr. Mubarak Singh Sandhu	Alumni
16.	S. Karnail Singh Panjoli	Member, Trust
17.	S. Ravinder Singh Khalsa	Member, Trust
18.	Ms. Lavpreet Kaur	Student

The 5th meeting of IQAC conducted to discuss and approve the following points.

- 5.1 **Question Papers:** Blooms taxonomy is already presented in terms of six levels. To improve the question paper's standard as per the terms used in the engineering field and AICTE blooms taxonomy to be implemented in the institute.
- 5.2 **CO-PO Attainment:** BBSBEC has implemented outcome based learning where Course outcomes are mapped with Programme outcome (PO) and Programme specific outcomes (PSO).
- 5.3 **Academic Audit:** To regularly monitor and enhance the quality required as per the NBA/ NAAC/ UGC/ AICTE requirements academic audit is to be done.
- 5.4 **Forthcoming Events:** A joint seminar, sponsored by Institute of Engineers, should be conducted by CSE, ECE & EE Deptts. HsoD must ensure the quality participation, whether it is from the student's side or from the staff side.
- 5.5 The IQAC members stressed upon the need to represent the college in Entrepreneurship and Innovation platforms at national level. Minimum participation from Punjab colleges has been noticed. Each department is required to identify one or two projects and field the same at various platforms and awards. Heads/Mentors need to encourage final year and recently passed-out students for uploading their projects for ISTE Awards.

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- 5.6 The members felt that the college and departmental web-pages should be updated regularly. HsoD/Section heads are required to look at their web-page at least once in a week, so that they are well conversant with the uploaded information and notice deficiencies/changes required. They are required to nominate departmental coordinator for updating their departmental web-page regularly.
- 5.7 Anti-ragging undertaking is required to be uploaded on the AICTE portal by the students. Online undertaking link has been circulated by the Dean SA to all the departments. HsoD/Mentors must ensure that every student fills up the same. Under "One Student-One tree" initiative students are also required to upload photo with a planted tree on the AICTE portal. Link has already been circulated by Dean SA.

The meeting ended with the vote of thanks to the chair.

Prof. (Dr) J S Oberoi
Director, IQAC

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