

Rules for the Governing Body of BBSB Education Trust

Composition

Chairman: President of the trust or his nominee will be ex-officio chairman of the Board of Governors.

- (i) Five persons to be nominated by the trust.
- (ii) One representative of Deptt. of Technical Education, Govt. of Punjab.
- (iii) A nominee of AICTE.
- (iv) Subject Expert / Industry Expert (from a Panel as required).
- (v) **Member Secretary:** Principal/ Director Principal of the College

Ethics / Code of Conduct for Trust Nominees

The Code of Conduct is anchored in the Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

The Code will apply to all governors/trustees/academic committee members. The Code of Conduct may be reviewed on as required basis at the discretion of President Trust.

- (i) The persons, whose names are included by the trust in the panel for nomination on the Governing Body, should be those whose contribution in the field of education or social service is significant.
- (ii) The panel should not include more than two members of a family.
- (iii) While appointing nominees of the trust, it should be ensured that
 - (a) The person is not an employee of the College/Institution under the Trust.
 - (b) The person is not a member of any statutory body of the University.
 - (c) The person is not a member of governing body of more than two colleges affiliated to the University.

Tenure: Nominated member, other than ex-officio member, shall hold office for a term of two years. However, he can be re-nominated by the President.

Functions of Governing Body

The Governing body shall perform the following functions:

- (i) To organize the quality teaching in the college and to determine the requirement of teaching staff of the college.

(ii) To monitor and evaluate the teaching programs and suggest remedial measures, provided that the Governing body will be assisted in this function by an Academic Advisory Committee comprising of Deans and HsoD. The Academic Advisory Committee will be submitting every semester a technical inspection report on the standard of teaching and the progress of studies in the college vis-à-vis the laid down curriculum and norms of University to the Governing body.

(iii) To appoint the Principal / Director, the teaching and non-teaching staff on the recommendations of the selection committees constituted under the relevant regulations of the Trust/ University.

(iv) To monitor faculty deployment and development, placement and industry-institute interaction in the institute/college and suggest remedial measures wherever necessary.

(v) To perform other duties and exercise other powers as may be entrusted by the Trust.

Regulation in regard to Staff Selection / Departmental Promotion Committee for the College

1. Board of Governors will act as Selection Committee for appointment to the posts of Principal, Professors, Lecturers and other academic staff of the college.

2. **For Principal / Director:** Selection Committee for appointment to the post of Principal / Director shall consist of the following :-

(i) The Chairman of the Governing Body of the College / Institute.

(ii) Trust Secretary.

(iv) Two representative of the University to be nominated by Vice-Chancellor.

(iv) Two to three experts not connected with the trust or the society/ University.

3. **For Teachers :**

(i) The Chairman of the Governing Body of the College/ institute.

(ii) Principal / Director of the College

(iii) General Secretary of the Society/ Trust.

(iv) One representative of the University to be nominated by Vice-Chancellor.

(v) Two experts not connected with the Institute, College or University, out of which one to be nominated by the University.

(vi) Four members inclusive of the Chairman, one representative of the University and an expert nominated by the University shall form a quorum.

(vii) Provided that in case the recommendation of the selection committees are not unanimous, the matter will be referred to the Vice-Chancellor, whose decision shall be final.

Trust Secretary

Molindor