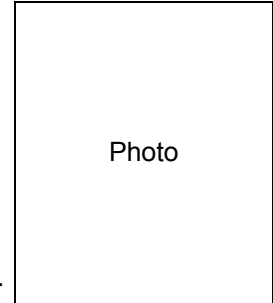


**BABA BANDA SINGH BAHADUR ENGG. COLLEGE**  
Fatehgarh Sahib - 140407

**HOSTEL ALLOTMENT FORM**



- 1. Full Name : .....
- 2. Father's Name : .....
- 3. Branch : .....
- 4. College Roll No. .... Semester .....
- 5. Permanent Address .....

.....  
 .  
 .....

Parents Phone Nos. ....

- 6. Are you already residing in the hostel? Yes/No
- 7. Have you ever been expelled from the hostel? Yes/No
- 8. Is there any balance due from you towards mess charges? Yes/No

If yes, give details

.....  
 .....

**Certified that I have read and understood the hostel rules. I will deposit the mess bill (every month) and hostel fee by the stipulated date.**

Signature of the Student

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**FOR OFFICE USE ONLY**

Remarks of Hostel warden regarding availability of room in Hostel :-

Hostel Fee Received Rs. .... Receipt No. ....

Dated: .....

Date: ..... (Accountant)

Allotted Room No. ....

Hostel : .....

(Hostel Warden)

**BBSBEC-F.207/2**

### **Hostel Rules**

- Nobody is allowed to enter the hostel in a drunken/inebriated condition and consume liquor or smoke in hostel.
- Ragging is strictly banned in the college premises. If anyone is found indulging in any act of ragging, he/she may be directly expelled from the institute.
- The students are not allowed to carry any type of weapons or tools that may be used as weapon in campus as well as hostel.
- Hostel option is allotted once in an academic year in the month of July and no change of option will be allowed in between the same academic year, except for the students who go out for six month industrial training.
- It is the discretion of the Warden/Chief Warden to allot or not allot a room/accommodation to a student on the basis of his previous record in hostel/college.
- The students may keep PC/laptop in hostel room with prior permission from Warden/Chief Warden.
- The students are not allowed to use any electrical gadgets, like heaters, electric rod, iron, audio systems in the hostel.
- The hostel residents are allowed to keep **only two-wheelers** in the college with the prior permission from Warden/Chief Warden. Such vehicles should be registered in the college and should be parked in the college parking only. The students are not allowed to drive around in campus and in the hostel area.
- The students shall be responsible for the college property issued or provided in the hostel. Any damage to the property shall be charged from the concerned student.
- The students are not allowed to shift the hostel furniture from one **room to another**.
- No guests are allowed in the hostel without the prior permission of **Hostel Warden**.
- Dean Student Affairs/Chief Warden/Warden or any other College Authority may inspect any hostel room at any time.
- The entry in boys' hostel is allowed upto 10:00 PM and in girls' hostel the time is notified with the seasonal change.
- The attendance of hostel residents is taken daily within the 15 minutes of the hostel closing time.
- Any absence from hostel for the whole night without prior permission from the hostel warden is considered an act of serious misconduct and carries severe punishment.
- The students must dine in their respective hostel mess.
- Mess contractor must be informed atleast 24 hours in advance in case a hostel

- resident does not want to take meal(s).
- The students must clear their mess bill by the 10<sup>th</sup> of every month, failing which they are liable for penalty.
  - The hostel residents are allowed to leave the hostel on holidays after putting the necessary entry in movement register available in respective hostel with the care taker/security guard.
  - No meetings, seminars or gatherings are allowed in the hostel.

**Signatures of Candidate**

**Signatures of the Parents/Guardian**

Date: \_\_\_\_\_