

# BABA BANDA SINGH BAHADUR ENGINEERING COLLEGE

Approved by AICTE, Affiliated to IKG PTU / MRSPTU, Recognized by Govtof Punjab

Accredited by NBA (AICTE) and IE(I)



## Internal Quality Assurance Cell (IQAC)

Ref No: BBSBEC/T.RO/2020

Date: 07-12-2021

### Minutes of Meeting - IQAC

Minutes of 11<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) held on 25-11-2021 at 2:30 PM in the Committee Room of BBSBEC, FGS.

The meeting was attended by the following:

Sr. No	Designation	Name	IQAC Responsibility
1.	Head of the Institution	Dr. Lakhvir Singh, Principal, BBSBEC	Chairperson
2.	Senior Administrative Official	Dr. Lakhwinder Singh, Dean Academics	Member
		Dr. A P S Sethi, Dean Students Affairs	Member
		Dr. Kanwalvir Singh Dhindsa, HoD(CSE)	Member
		Dr. G.S. Brar, HOD (Electrical Engg.) and Prof In-charge Accounts	Member
		Dr. RS Uppal	Member
		Dr. Virinder Singh, Prof. (Applied Sci.), Prof in charge Administration	Member
		Prof. J.S.Ratol, XEN	Member
		Dr. B S Bhullar	Member
3.	Faculty members	Dr. Amritbir Singh, Professor, Applied Sciences	Member
		Dr. Manpreet Kaur Arora	Member
4.	Member from the Management	S. Karnail Singh Panjoli	Member
		S.Ravinder Singh Khalsa	Member
5.	Students and Alumni	Ms Mehakdeep Kaur (Student representative)	Member
		Mr Harpinder Singh (Alumni Nestle India Moga)	Member
6.	Nominees from stakeholders	Dr. Sukhjeet Kaur, Parent	Member
7.	Coordinator/Director of the IQAC	Dr. JS Oberoi, Professor (Mech. Engg.) and Head(T&P)	Director-cum-Coordinator

The 11<sup>th</sup> meeting of IQAC conducted to discuss and approve the following points.

- 11.1 **Review of the 10<sup>th</sup> Meeting:** All the present members unanimously approved the minutes of 10<sup>th</sup> meeting held on August 5, 2021. The members were apprised about the status of actions taken on decisions made in the previous meeting.
- 11.2 **Review & Augment SDP/FDP:** Committee members reviewed the previously conducted SDP/FDP programs meant for the up gradation of the skill sets of the BBSBEC employees. The members appreciated the recent efforts and foresaw further augmentation in these programs so as to equip the manpower with latest trends and practices in technological sectors.
- 11.3 **Review of PDP & Placements:** The committee members reviewed the recently held PDP workshops for the newly admitted students along with took a stock of the placements done for the final year students of B.Tech & MBA streams.
- 11.4 **Review of Academic & Administrative Reforms:** The members of the committee analysed the student satisfaction surveys conducted recently by the designated faculty members. Internal audit reports were also discussed during this meeting along with the academic and

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## Internal Quality Assurance Cell (IQAC)

administrative audits so as to streamline and further improve the initiatives taken for the benefit of the students in last & current academic sessions.

- 11.5 Promote sustainable Energy Activities:** The need to efficiently use the resources that our environment affords is vital for the future. Proper management of waste is important for building sustainable and liveable cities. Energy conservation measures (ECMs) in buildings reduce the need for energy services and can result in increased environmental quality, national security, financial security and higher savings. Sustainable and renewable energy is a blossoming field. The committee members mutually decided to promote the sustainable energy initiatives and recommended to take further steps in this regard.
- 11.6 Focus on strategic plan for achieving excellence:** IQAC members have detailed discussion on the various aspects of the college strategic plan, 2020-25; achievement of various year marked targets on academic and administrative measures, constrained outcomes in light of Covid-19 situation and way forward. Mr Mubarak Singh Sandhu, Member had approached with a suggestion to install an internal committee to overview the strategic plan implementation for purposeful and timely outcome. A presentation on same be put forward in upcoming meetings.

The meeting ended with the vote of thanks to the chair.

**Prof. (Dr) J S Oberoi**  
Director, IQAC

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